

**School Board Meeting Minutes  
Griswold Community Schools  
Monday, July 17, 2023**

The Board of Education met for its regular meeting on Monday, July 17, 2023 in the Conference Room. Board President Ryan Askeland called the regular meeting to order at 4:00 p.m. Board members present were: Ryan Askeland, Scott Hansen, Don Smith, and Scott Peterson. Absent: Aaron Houser, Erika Kirchoff, and Rob Peterson. Also present were Superintendent David Henrichs, Board Secretary Hannah Bierbaum, Elementary Principal Nigel Horton, Athletic Director Troy Nicklaus, Lisa Cook, Peyton Cook, and Kamron Brownlee.

- **Reading of Mission Statement:** Board member Smith read the school mission statement, *“The mission of the Griswold Community School District, in partnership with our families and communities, is to provide leadership for positive change to ensure the best learning opportunities for everyone in a safe and caring environment.”*
- **Approval of Agenda:** Motion by Hansen to approve the agenda as posted. Seconded by S. Peterson. motion carried all ayes.
- **Public Input:** none.
- **Superintendent’s Report:** Henrichs submitted a written report and highlighted the open positions.
  - **Thank You Cards** – none received.
  - **The Month in Review – Administration** – No report given by Horton or Brady. Nicklaus provided a report of gate income vs. expenses paid over the year and thanked the Griswold Sports boosters for their continued support.
  - **Board Learning Opportunities:** The Board recognized Peyton Cook and Kamron Brownlee for qualifying and participation in State Athletic events (Peyton for track and Kamron for golf.) Board discussed July recipient. Board discussed IASB convention attendance and the method of the annual Board self-evaluation.
- **Consent Agenda:** Motion by S. Peterson to approve the consent agenda as amended.
  - Minutes of the Regular Meeting June 19, 2023
  - Financial Statements and Monthly Bills
  - **Personnel:**
    - **New Hires:** Amy Akers – K-12 School Counselor and Special Education District Representative
    - **Changes:** Brooke Palmer – Basketball Cheerleading sponsor
  - **Gifts, Memorials, Bequests** – none received.Seconded by Smith, motion carried all ayes.

**Old Business**

- **Board Policies – Second Reading** – Motion by S. Peterson to approve the superintendent’s recommendation to waive the second reading and approve board policies 606.1, 606.2, 606.3, 606.4, 606.5, 606.6. Seconded by Smith, motion carried all ayes. *(Any changes made to a board policy will be attached to the original copy of the minutes and available for review at the central office.)*
- **Designate Level I and Level II Child Abuse Investigators For 2023-2024** – Motion by Hansen to approve Amy Akers as the Level I and the Cass County Sheriff’s Department as the Level II Child Abuse Investigators for the 2023-2024 school year. Seconded by S. Peterson, motion carried all ayes.

**New Business**

- **Presentation On Athletic Trainer Services / Contract** – Board reviewed the quote from Peak Performance for Athletic Trainer Services. Nicklaus explained the necessity of the contract and addressed other board concerns.
- **Discussion On School Calendar Options** – Henrichs provided the board with sample 4-day school week and 5-day school week calendars for the 2024-2025 school year. The Administration plans to present these to staff and seek their input before proceeding.

- **Appointment Of Business Manager / Treasurer** – Motion by Hansen to appoint Dan Rold as Business Manager / Treasurer for 2023-2024. Seconded by S. Peterson, motion carried all ayes. *Since Rold was absent and per board policy 206.4, the Oath of Office will be given within 10 days of the appointment by Board Secretary Bierbaum.*
- **Appointment Of Board Secretary** – Motion by Hansen to appoint Hannah Bierbaum as Board Secretary for 2023-2024. Seconded by Smith, motion carried all ayes. President Askeland gave the Oath of Office to Bierbaum.
- **Appointment Of District Attorney** – Motion by S. Peterson to appoint Matt Hanson from Wilson, Hanson, and Associates as the district attorney for 2023-2024. Seconded by Smith, motion carried all ayes.
- **Approval Of Bakery Bids** – Motion by Smith to approve the bid from Bimbo Bakeries for bakery items for 2023-2024. Seconded by Hansen, motion carried all ayes.
- **Approval Of Trash Removal Bids** – Motion by Hansen to approve the bid from Lavery Sanitation for trash removal for 2023-2024. Seconded by Smith, motion carried all ayes.
- **Approval Of Dairy Bids** – Motion by Hansen to approve the escalator bid from Anderson Erickson for Milk and Dairy products for 2023-2024. Seconded by Smith, motion carried all ayes.
- **Approval Of Snow Removal Bids** – Motion by S. Peterson to approve the bid from Landon Preston for snow removal for 2023-2024. Seconded by Smith, motion carried all ayes.
- **Approval Of Warewash Bids** – Motion by Hansen to approve the bid from Ross Chemical for warewash supplies for 2023-2024. Seconded by S. Peterson, motion carried all ayes.
- **Appointment Of Affirmative Action Coordinator** – Motion by Hansen to appoint Stephanie (Lajko) Brady as the Affirmative Action Coordinator. Seconded by Smith, motion carried all ayes.
- **Approval Of Official Depositories For The District** – Motion by S. Peterson to approve the recommendation of the Superintendent and Business Manager to set the official depositories for the district as follows:
 

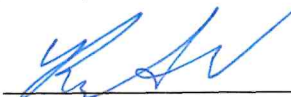
Rolling Hills Bank & Trust	\$10,000,000
Bankers Trust (ISJIT)	\$3,500,000
Houghton State Bank	\$2,000,000
State Farm Bank	\$800,000
Great Western Bank	\$800,000
Mid-States Bank	\$200,000

 and to invest \$1,000,000 into a 6-month CD at Houghton State Bank at 4.45% interest. (*Note, the appropriate district personnel will sign CD paperwork the week of July 24<sup>th</sup>, 2023.*) Seconded by Hansen, motion carried all ayes.
- **Board Policies – First Reading** – First reading of board policies 104, 104.R1, 402.2, 402.5, 408.1, 503.7, 503.7E1, 503.7E2, 505.4, 507.2, 507.2E1, 507.2E2, 601.1, 603.5, 605.1, 605.1R1, 605.2, 605.3, 605.3R1, 605.3E5, 605.5, 605.7R1, 607.1, 607.2, 607.2R1
- **Annual Review Of Policies** – Annual review of policies 711.3 and 711.5

**Adjourn:** Motion by Hansen to adjourn at 5:31 p.m. Seconded by Smith, motion carried all ayes.



Hannah Bierbaum, Board Secretary  
(Next regular meeting August 21, 2023)



Ryan Askeland, President

Reports, documents, full text of resolutions and policies considered by the Board at this meeting are on file in the Board Secretary's office, 712-778-2152, Monday through Friday, 8 am – 4 pm.

GRISWOLD COMMUNITY SCHOOLSCLAIMS APPROVEDOPERATING FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
AMAZON CAPITAL SERVICES	Supplies	196.95
ARLO, WINTERBOER	Lights	557.00
ATLANTIC COMMUNITY SCHOOL DISTRICT	Open enrollment billing/concurrent courses/sharing agreement/subscription	255,764.31
ATLANTIC NEWS TELEGRAPH	Subscription	160.99
BAKKEN BOOKS	Books	174.31
BOB'S MOWING	Mowing	1,227.50
BRADY, STEPHANIE	Reimbursement	60.00
CAMBLIN MECHANICAL	Repair	372.50
CAPPEL'S	Supplies	41.85
CENTRAL IOWA DISTRIBUTING, INC	Supplies	2,687.20
CITY OF GRISWOLD	Water & sewer	259.00
DEMCO	Supplies	266.45
DES MOINES PUBLIC SCHOOLS	PMIC Billing	3,721.50
DORRIS, LACEY	Refund	365.00
E BOARD SOLUTIONS	Subscription	2,000.00
FASTENAL COMPANY	Supplies	176.16
FIRST NATIONAL BANK	Parts/Field trip/supplies/equipment/registration	2,892.22
FOLLETT SCHOOL SOLUTIONS, INC	Subscription	2,250.84
GLENWOOD COMM. SCHOOLS	APEX	1,160.53
GOODHEART-WILCOX CO. INC.	Textbooks	1,928.20
GREEN HILLS AEA	Training	50.00
GRISWOLD AMERICAN	Minutes/claims	308.32
HORTON, NIGEL	Reimbursement	60.00
HOUSER, BRENDA	Reimbursement	293.44
IA TESTING PROGRAMS	Statewide assessments	1,703.25
IOWA ASSOC. OF SCHOOL BOARDS	Dues	2,382.00
IOWA DEPT. OF HUMAN SERVICES	Medicaid billing	2,983.36
IOWA HIGH SCHOOL MUSIC ASSOC	Membership	25.00
ISFIS, INC	Membership	815.00
IXL LEARNING	Subscription	5,500.00
J.D. WYMAN SERVICE	Repairs	243.95
J.W. PEPPER & SON, INC.	Music	35.00
KANSAS CITY AUDIO-VISUAL INC.	Interactive panel	4,830.22
KIEWIT LUMINARIUM	Field trip	517.61
MCGRAW-HILL SCHOOL EDUCATION	Subscription	7,723.89
MCI	Long distance charges	55.23
MENARDS	Supplies	238.13
MIDAMERICAN ENERGY	Electricity	11,339.57
MOORE, DOUGLAS	Reimbursement	100.00
MORTENSEN INFORMATION TECHNOLOGY	Tech support	800.00
NATIONAL ASSOC OF SECONDARY SCHOOL PRINCIPALS	Membership	385.00
NICKLAUS, TROY	Reimbursement	132.50
ONE SOURCE THE BACKGROUND CHECK CO	Background check	40.50
QUILL CORPORATION	Supplies	379.75
REALLY GOOD STUFF LLC	Supplies	45.92
RENAISSANCE LEARNING, INC	Subscription	4,366.00
RICK'S COMPUTERS	Computer	894.99
RIVERSIDE COMMUNITY SCHOOL	Concurrent courses/Special education billing/open enrollment billing	49,805.03

ROSSELL, JODY	Reimbursement	33.50
RSAI	Membership	750.00
SCHOLASTIC	Books	370.00
SCHOOL ADMINISTRATORS OF IOWA	Membership	806.00
SCHOOL MATE	Planners	312.00
SCHOOL SPECIALITY, LLC	Supplies	3,648.71
SHERWIN WILLIAMS CO, THE	Paint	273.22
SOFTWARE UNLIMITED, INC.	Subscription	6,250.00
STANTON CSD	Concurrent courses	803.84
SYMMETRY ENERGY SOLUTIONS, LLC	Natural gas	821.31
TIGER MART	Gas/diesel	729.79
TIMBERLINE BILLING SERVICES LLC	Medicaid	382.69
URBAN AIR	Field trip	406.59
VANNAUSDLE, BETH	Refund	365.00
VERIZON WIRELESS	Tablet line access	277.69
VOLLEYBALL10N1.COM	Clinic	600.00
WESTERN GOVERNORS UNIVERSITY	Tuition	3,925.00
WYMAN'S CARQUEST	Supplies	228.14
	<b>Fund Total:</b>	<b>393,299.65</b>

**ACTIVITY FUND**

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ASPI SOLUTIONS	SERVICES	384.00
CASS COUNTY FAIR BOARD	COUNTY FAIR ENTRY FEES	272.00
FIRST NATIONAL BANK	MISC	344.87
HYVEE FOOD STORES INC.	PARADE CANDY	56.93
PALMER, AIRIK	SB WORKER	80.00
RIEMAN MUSIC	RESALE	30.44
	<b>Fund Total:</b>	<b>1,168.24</b>

**MANAGEMENT FUND**

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
IOWA LOCAL GOVT RISK POOL	Program premium	43,584.30
UNITED GROUP INSURANCE	Insurance premiums	134,179.20
	<b>Fund Total:</b>	<b>177,763.50</b>

**CAPITAL PROJECTS**

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
BOB'S MOWING	Mowing	910.00
CAMBLIN MECHANICAL	AC repairs	9,879.50
GREGG YOUNG AUTOMOTIVE OF ATLANTIC	Ford F-150 Truck	30,220.00
GRISWOLD COMMUNICATIONS	Telephone/internet	1,782.12
J.Q. OFFICE EQUIPMENT OF OMAHA	Copier leases	2,394.50
SPORTSGRAPHICS	Branding	5,714.00
	<b>Fund Total:</b>	<b>50,900.12</b>

**PHYSICAL PLANT & EQUIPMENT**

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
FISHER TRACKS	Track painting	4,000.00
PRESTON CARPENTRY	Labor	850.00
	<b>Fund Total:</b>	<b>4,850.00</b>

**SCHOOL NUTRITION FUND**

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
AMAZON CAPITAL SERVICES	Supplies	38.98
BELLMYER, KATHERINE	Refund	33.50
BULLER FIXTURE	Parts	138.65
STIREK, KAREN	Refund	25.33
WEATHERS, ROB OR JENNIFER	Refund	151.35
	<b>Fund Total:</b>	<b>387.81</b>

**TOTAL EXPENDITURES: 628,369.32**